

JANUARY 6, 2026 - ORGANIZATIONAL MEETING OF THE TOWN BOARD OF THE TOWN OF CAMILLUS, COUNTY OF ONONDAGA, STATE OF NEW YORK, HELD AT THE CAMILLUS MUNICIPAL BUILDING.

PRESENT

John Fatcheric, Supervisor
Chris Cesta
Fred Covert
Mike LaFlair
Mary Luber
John O'Hara
Laura Teufel

STAFF

Jim Gascon, Town Attorney
Chuck White, Town Engineer

GUESTS AND MEMBERS OF THE PUBLIC

Mike Schreyer, Chief of Police
Dick Waterman, Village of Camillus Mayor
10 others

Supervisor Fatcheric called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

Resolution #1

Councilor LaFlair moved to declare the following rules of order for the Town Board of the Town of Camillus. Councilor Luber seconded the motion, and it was unanimously approved.

- The Supervisor shall preside at all meetings of the Board and shall preserve order and the decorum in debate.
- The Supervisor, immediately following the opening of every regular meeting of the Board, shall proceed to the regular order of Town business as follows:
 - a. Call to order
 - b. Pledge of Allegiance
 - c. Public Hearing(s)
 - d. Supervisor's Announcements
 - e. Councilor's Comments
 - f. Highway Superintendent Comments/Reports
 - g. Accept the Minutes
 - h. Old Business
 - i. New Business
 - j. Mayor of the Village of Camillus Comments
 - k. Public Comment
 - l. Adjournment
- Public Hearings: It shall be the duty of the Supervisor to preside over all general or special business hearings to instruct all persons addressing the Board to state their name and addresses. At such hearings the Board may, by special rules, prescribe the time to be allotted to each speaker and the number of times each speaker may speak.
- Every resolution or motion must be seconded before being put to a vote by the Supervisor, and all resolutions or motions shall be recorded in the official minutes of the Town Board.

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- The Supervisor may offer or second a resolution or a motion and need not relinquish the chair for such purpose.
- No motion or resolution may be passed except by the majority vote of those present.
- When a question is under debate, no motion shall be entertained unless (a) for an adjournment or recess, (b) for the previous question to lay on the table, (c) to postpone to refer to a committee, or (d) to amend. These latter motions are neither amendable nor debatable.
- No motion shall be made to offer any amendment to an amendment already before the Board on any proposition.
- A majority vote of all the members of the Board shall be required to suspend these rules of order. A majority of the Board shall constitute a quorum.
- If the above stated rules are, or become at any time, in conflict with the statutory law, the statutory law shall take precedence.
- Any persons speaking to the Board with the consent of the Supervisor shall address their remarks to the Board, not to other members of the audience in the form of a debate.

Resolution #2

Councilor Covert moved to establish the second and fourth Tuesday at 6:00 p.m. at the Camillus Municipal Building, as the day, time and place for the Town Board meetings in the year 2026. Councilor Cesta seconded the motion.

Ayes: Supervisor Fatcheric, Councilors Cesta, Covert, LaFlair, O'Hara, and Teufel

Nos: Councilor Lubber

Motion carried.

Resolution #3

Councilor Cesta moved to approve the procurement of a blanket undertaking policy with National Grange – Policy #F263838N, obtained through Haylor, Fryer & Coon insurance brokers, covering the elected officials, town justices, tax collector, officers, clerks, and employees of the Town. Councilor LaFlair seconded the motion, and it was unanimously approved.

Resolution #4

Councilor Lubber moved that all agenda items must be submitted by 4:00 p.m. on the Wednesday preceding a regularly scheduled meeting unless waived for good cause by the Supervisor and/or Deputy Supervisor. Councilor Covert seconded the motion, and it was unanimously approved.

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Resolution #5

Councilor Covert moved to appoint Chris Cesta as Deputy Town Supervisor. Councilor LaFlair seconded the motion, and it was unanimously approved.

Resolution #6

Councilor Cesta moved to approve the agreement for legal services with Costello, Cooney & Fearon for the year 2026, with an hourly billable rate of \$220.00 per hour, and authorize the Supervisor to sign. Councilor LaFlair seconded the motion, and it was unanimously approved.

Resolution #7

Councilor LaFlair moved to approve the appointment of other attorneys as per Town Board directives. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #8

Councilor LaFlair moved to appoint Tracy Lauer as Chairperson of the Camillus Planning Board with a term expiration date of December 31, 2026. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #9

Councilor Covert moved to appoint Donald Klaben as Vice-Chairperson of the Camillus Planning Board with a term expiration date of December 31, 2026. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #10

Councilor Cesta moved to appoint Paul Curtin as attorney for the Camillus Planning Board, with an hourly billable rate of \$220.00. Councilor Covert seconded the motion, and it was unanimously approved.

Resolution #11

Councilor Cesta moved to appoint Barton & Loguidice as Camillus Planning Board engineers and retain the ability to appoint other engineering firms on project-by-project basis. Councilor Lubber seconded the motion, and it was unanimously approved.

Resolution #12

Councilor Lubber moved to appoint Erich Grome to the Camillus Planning Board, with a term expiration date of December 31, 2030. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #13

Councilor Cesta moved to appoint Matthew Prell to the Planning Board, fulfilling the term vacated by Jason Mallore, with an expiration date of December 31, 2028. Councilor Covert seconded the motion, and it was unanimously approved.

Resolution #14

Councilor Lubber moved to appoint Steve Pirro as Chairperson of the Zoning Board of Appeals with a term expiration date of December 31, 2026. Councilor Covert seconded the motion, and it was unanimously approved.

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Resolution #15

Councilor Covert moved to appoint Gary Gonza as Vice-Chairperson of the Zoning Board of Appeals with a term expiration date of December 31, 2026. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #16

Councilor Luber moved to appoint Richard Andino of Costello, Cooney, & Fearon as attorney for the Zoning Board of Appeals with an hourly billable rate of \$220.00. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #17

Councilor Cesta moved to appoint Matthew Bregande as Chairperson of the Camillus Housing Authority with a term expiration date of December 31, 2026. Councilor Covert seconded the motion, and it was unanimously approved.

Resolution #18

Councilor Covert moved to appoint Zachary Theurer to a five-year term on the Zoning Board of Appeals, with a term expiration date of December 31, 2030. Councilor Luber seconded the motion, and it was unanimously approved.

Resolution #19

Councilor Cesta moved appoint Matthew Beadnell to the Zoning Board of Appeals, fulfilling the term vacated by Matthew Prell, with an expiration date of December 31, 2029. Councilor LaFlair seconded the motion, and it was unanimously approved.

Resolution #20

Councilor Luber moved to reappoint Matthew Zachariah to a five-year term on the Board of Assessment review, with a term expiration date of September 30, 2030. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #21

Councilor Cesta moved to appoint Paul Curtin as attorney for the Camillus Housing Authority with an hourly billable rate of \$220.00 per hour. Councilor Covert seconded the motion, and it was unanimously approved.

Resolution #22

Councilor O'Hara moved to approve the appointment of Barton & Loguidice as Town engineers. Councilor Covert seconded the motion, and it was unanimously approved.

Resolution #23

Councilor Luber moved to approve the appointment of other engineers as per Town Board directives. Councilor O'Hara seconded the motion, and it was unanimously approved.

Resolution #24

Councilor Covert moved to designate the official newspaper as the Post Standard. Councilor Luber seconded the motion, and it was unanimously approved.

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Resolution #25

Councilor O’Hara moved to approve the standard mileage reimbursement rate per IRS guidelines. Councilor Lubert seconded the motion, and it was unanimously approved.

Resolution #26

Councilor Cesta moved to approve the establishment of bi-weekly pay periods for all town employees with a maximum of 26 pay periods and the first pay date being January 8, 2026. Councilor Covert seconded the motion, and it was unanimously approved.

Resolution #27

Councilor Lubert moved to delegate to the Supervisor the powers and duties of supervision of town special improvement district functions, to be performed on behalf of the Town Board with timely notice to the Town Councilor in the involved area. Councilor Cesta seconded the motion, and it was unanimously approved.

Resolution #28

Councilor Covert moved that resumes will be required for all Town Board appointments and that all appointed positions with expiration dates be posted on the town website. Councilor O’Hara seconded the motion, and it was unanimously approved.

Resolution #29

Councilor LaFlair moved to approve the 2026 Code Enforcement Fee Schedule. Councilor O’Hara seconded the motion, and it was unanimously approved.

Resolution #30

Councilor Cesta moved to authorize the following banks and trust companies for the deposit of monies up to the stated maximum amounts, not to preclude chief fiscal officer naming additional Onondaga County banks and trusts and updating this policy. Councilor Covert seconded the motion, and it was unanimously approved.

| <u>DEPOSITORY NAME</u> | <u>MAXIMUM AMOUNT</u> | <u>TOWN OFFICER</u> |
|----------------------------|-----------------------|---------------------|
| Solvay Bank (Town Account) | \$22 Million | Supervisor |
| NBT Bank (Town Account) | \$ 5 Million | Town Clerk |
| Solvay Bank (Tax Funds) | \$16 Million | Town Clerk |
| Key Bank | \$ 6 Million | Supervisor |
| New York Class | \$ 4 Million | Supervisor |

Resolution #31

Councilor Lubert moved to approve the establishment of the following petty cash funds. Councilor LaFlair seconded the motion, and it was unanimously approved.

| | |
|----------------------|-------|
| Assessor | \$150 |
| Code Enforcement | \$100 |
| Highway Department | \$200 |
| Justice Petosa | \$100 |
| Justice Dotzler | \$100 |
| Parks and Recreation | \$200 |
| Police Department | \$200 |
| Supervisor | \$200 |
| Town Clerk | \$600 |

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Resolution #32

Councilor Teufel moved to approve the following 2026 co-sponsored contracts and authorize the Supervisor to sign. Councilor LaFlair seconded the motion, and it was unanimously approved.

| | |
|--|---------|
| Camillus Figure Skating Club | \$1,300 |
| Camillus Optimists | \$5,000 |
| Camillus Ski Club | \$8,167 |
| Camillus Snowmobile Club | \$ 500 |
| Camillus Swim Club | \$2,000 |
| Camillus Youth Hockey Association | \$4,000 |
| Camillus Youth Softball and Baseball Association | \$4,500 |
| Western Onondaga Youth Soccer Association | \$1,000 |
| West Genesee Athletic Club | \$4,000 |

Resolution #33

Councilor Cesta moved to establish the following standard workdays for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities. Councilor Teufel seconded the motion, and it was unanimously approved.

| Title | Standard Work Day (Hrs/day) | Name | Tier One | Current Term Begins/ Ends | Record of Activities | Result of Activities |
|------------------------|-----------------------------|------------------------|----------|---------------------------|----------------------|----------------------|
| Town Justice | 7.0 | John Petosa | No | 01/01/2024-12/31/2027 | Yes | 7.91 |
| Town Clerk | 7.0 | Martha Dickson-McMahon | No | 01/01/2026-12/31/2028 | Yes | 21.67 |
| Town Board Member | 7.0 | Fred Covert | No | 01/01/2026-12/31/2026 | Yes | X |
| Town Board Member | 7.0 | Laura Teufel | No | 01/01/2026-12/31/2026 | Yes | X |
| Town Board Member | 7.0 | Chris Cesta | No | 01/01/2026-12/31/2026 | Yes | X |
| Town Board Member | 7.0 | John O'Hara | No | 01/01/2026-12/31/2026 | Yes | X |
| Town Board Member | 7.0 | Michael LaFlair | No | 01/01/2026-12/31/2026 | Yes | X |
| Town Board Member | 7.0 | Mary Luber | No | 01/01/2026-12/31/2026 | Yes | 5.24 |
| Highway Superintendent | 8.0 | Kenneth Stoneburg | No | 01/01/2026-12/31/2026 | Yes | x |
| Town Justice | 7.0 | Matthew Dotzler | No | 01/01/2025-12/31/2028 | Yes | X |
| Town Supervisor | 7.0 | John Fatcheric | No | 01/01/2026-12/31/2026 | Yes | 31.0 |

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ADJOURNMENT

Councilor O'Hara moved to adjourn the meeting at 6:14 p.m. Councilor Cesta seconded the motion, and it was unanimously approved.

Respectfully submitted,

Martha Dickson-McMahon
Town Clerk

ATTACHMENT A

| Item | Value/unit | Fee Calculation |
|---|--|---|
| Town of Camillus | | |
| 4600 West Genesee Street Phone # (315) 488-1234 ~ Fax # (315) 488-8963 | | |
| Fee Schedule effective ~ January 2025 | | |
| CODE ENFORCEMENT | | |
| New Residential Construction | | |
| New One- and Two-Family Homes - Attached Single-Family Homes - Townhouses <i>Value based on total square feet or cost of construction whichever is higher</i> | \$145.00/sq. ft. | \$6.00 per \$1,000 |
| Other Residential Construction: | | |
| Additions which include living space. Detached Garages, Barns <i>Value based on total square feet or cost of construction whichever is higher.</i> | \$120.00/sq. ft. \$60.00/sq. ft. | \$75.00 up to the 1st \$1,000 value, + \$7.00 per \$1,000 > 1st |
| Remodel existing space, finished basements, decks, porches, sheds, generators, mechanical, fire suppression, in-ground swimming pools, solid fuel devices, and demolition, etc. | Value based on cost of construction | \$75.00 up to the 1st \$1,000 value, + \$7.00 per \$1,000 > 1st |
| Certificate of Occupancy/Compliance/Approval/Temporary Occupancy | Cost of fire/property inspection when not with building permit | |
| Fences Residential | Cost of Fence + Labor | \$60.00 plus \$0.25 per linear foot |
| Commercial Construction | | |
| New/remodeling, Multi-Family residential, demolition, site work, swimming pools/spas, generators, mechanical, fire suppression, etc. <i>Value based on total square feet or cost of construction whichever is higher</i> | \$200.00/sq. ft. | \$150.00 minimum fee \$10.00 per \$1,000 |
| Certificate of Occupancy/Compliance/Approval/Temporary Occupancy/Occupancy Permit | Cost of fire/property inspection when not with building permit | |
| Fences Commercial | Cost of Fence + Labor | \$100.00 plus \$0.25 per linear foot |
| Non-Temporary Signs | | \$50.00 plus \$4.00/sq.ft. |
| Renewal of Expired Permit | | 50% of the original fee - Minimum \$50.00 |
| Permit Issued After Construction Starts | | 2 times the applicable rate |
| Rental Registry | | \$60.00 Annual Fee |
| Fire Inspections Residential and Multi-Family | | |
| Common Area, Utility Rooms, Storage Rooms (Each Dwelling Unit/Common Area Inspected: \$50.00) | | Based on square footage below; not less than \$50.00 per building/dwelling unit inspected |
| Fire Inspections Commercial | | |
| * Includes one reinspection for violations found * For Properties with Multiple Buildings or Occupancies, the fee will be charged Per Building and/or Occupancy. | | \$ 50.00 up to 1,000 square feet \$ 75.00 from 1,001 to 3,000 square feet \$100.00 from 3,001 to 6,000 square feet \$125.00 from 6,001 to 9,000 square feet \$150.00 from 9,001 to 14,000 square feet \$175.00 from 14,001 to 19,000 square feet \$200.00 from 19,001 to 40,000 square feet \$250.00 from 40,001 to 90,000 square feet \$300.00 from 90,001 to 200,000 square feet \$400.00 from 200,001 to 300,000 square feet \$500.00 over 300,000 square feet |
| For additional violation reinspections | | 50% of inspection rate above. |
| Unified Solar Permit | | |
| For Residential Solar Installations | | \$150.00 |
| Fireworks, Blasting, Open Burning, Etc. | | |
| Fire Prevention Permit | | \$150.00 |
| Charges for Enforcement Action - Fee plus labor and equipment | | |
| Lawn Mowing, Rubbish Removal, Vehicle Removal, Sign Removal, Work to Secure Unsafe Structure | | \$250.00 plus Materials, Labor, and Equipment |
| Building File Review & Certification Report & Zoning Compliance Letters | | \$75.00 |
| Foil requests | | \$0.25 per letter size copy (+ \$0.25 per faxed page) |